

**KLCS (Los Angeles, CA)
EEO PUBLIC FILE REPORT
Reporting Period: 8/1/10 – 7/31/11**

Full-Time Vacancies Filled

Position: Administrative Analyst (1)

Date filled: 12/1/2010

Interviewee for the Administrative Analyst was referred by:

Recruitment Source	Number of Referrals Interviewed
Caljobs.ca.gov	0
Edjoin.org	0
LA Times/LA Times.com	0
Los Angeles Unified School District Personnel Commission*† www.lausdjobs.org	1
TOTAL NUMBER OF INTERVIEWEES	1

*Recruitment source requesting notification pursuant to 47 CFR § 73.2080(c)(1)(ii)

†Recruitment source of hire

This interviewee was placed in the Administrative Analyst position due to the candidate's underlying seniority within the Los Angeles Unified School District in accordance with District Policies and Bargaining Unit Agreements, after his previous position was impacted by budget reductions.

Working in conjunction with the Los Angeles Unified School District's Personnel Selection Branch, KLCS job vacancy notices in the classified service are widely distributed to over 400 organizations by mail and over 350 organizations by e-mail or internet. Due to the technical nature of broadcasting positions KLCS also maintains a list of an additional 43 media specific employment sources for additional recruitment efforts.

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Outreach Initiatives

During this reporting period, the following outreach initiatives were undertaken:

8/1/09 – 7/31/11	Establishment (continuation) of internship program	Year-round internship program offers opportunities to individuals from local high schools, universities and community programs
6/6/10 & 6/18/11	Participation in general recruitment outreach (continuing)	KLCS-TV annually sponsors the Video In the Classroom Awards. K-12 grade students compete in thirty one categories by creating their own videos. This competition exposes students to all facets of video production including directing, editing, writing, camera operation, sound and special effects. Award winners are invited in studio for a tour and to a live taping of the award presentation. Each year several showcases of each year's award winning videos are created at KLCS and broadcast.
8/1/09 – 7/31/11	Participation in general recruitment outreach	Instructional Media Partner – Sunday Kids Concerts – South Bay Botanical Garden (August 2010) Latino Film Festival (August 2010 & July 2011) LA Independent Film Festival (June 2010 & June 2011) Southeast European Film Festival (2010) AFI Fest (2010)

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8/1/09 – 7/31/10	Participation in Job Fair	The Los Angeles Unified School District (LAUSD) is the FCC License holder for KLCS-TV. The Board of Education for LAUSD requires all classified employees be hired through the Classified Employment Section of the LAUSD Personnel Commission. The Classified Employment Section has participated in more than 10 job fairs during this reporting period.
4/24/10 & 4/30/11	Participation in Job Fair	Annual Parent Summit L.A. Convention Center 1201 S. Figueroa Street West Hall Los Angeles, CA 90015
7/1/10 & 7/1/11	Management Training	Building Safety Presentation http://lausd.bssnet.com (Annual All-staff)
7/1/10 & 7/1/11	Management Training	Annual LAUSD Sexual Harassment/Non-Discrimination Training (All Supervisors)
5/31/11 – 6/3/11	Management Training	Public Broadcasting Management Association conference.
8/1/09 – 7/31/11	Training program for station personnel (continuing)	Licensee's tuition reimbursement and training programs www.oetraining.net

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8/1/09 – 7/31/11	Training program for station personnel	In-house training for production and engineering staff
4/6/11 – 4/8/11	Training Program for station personnel	PBS TechConvention
4/11/11 – 4/14/11	Training Program for station personnel	National Association of Broadcasters conference
5/1/11 – 6/30/11	Training Program for station personnel	Society of Motion Picture and Television Engineers seminars